

Index to Schedule Booklet

Academic Calendar 1
 Billing Information
 Charges for Collection Fees 10
 Credit Balances 9
 Employee Tuition Remission 9
 Employer Paid Tuition/Fees..... 9
 Financial Responsibility Policy 11
 Payee Designation 9
 Payment of Account 9
 Payment Plan 9
 Previous Balance 9
 Refunds 10
 Stafford Loans 9
 Tuition and Fees..... 10
 Financial Aid Information..... 12
 Graduation Information 5
 Policies and Procedures
 Advising 6
 Change/Declaring Major..... 6
 Course Overload 6
 Distance Education 8
 Email 6
 Equal Opportunity..... 6
 Family Rights and Privacy Information..... 7
 Grade Grievance 7
 Grade Repeat Policy 7
 Independent Study/Research Paper..... 6
 Pass/Fail 6
 Transferring Credits 8
 Undergraduates in Graduate Courses..... 6
 Registration
 Dates 2
 Drop/Add 2
 Drop/Add Form..... 15
 PAWS information for Students..... 3
 PAWS Quick Reference 4
 Procedures..... 2
 Registration Form 14
 Telephone Numbers
 Departmental Contacts..... 1
 Hagerstown Campus Contacts 1
 Main Campus Administrative Offices..... 1
 Textbook Information 13
 Verification of Enrollment..... 12

Spring 2026 Undergraduate Academic Calendar

October 15	Registration Guidelines Booklet Available Online
Oct. 27 - Nov. 14	Spring 2026 Registration Period
January 2	Payment Due in Billing Office
January 5-30	Late Payment fee of \$50 Charged
January 26	Classes Begin
Jan. 26 - 30	Drop/Add Period and Late Registration All unpaid accounts are charged a \$50 late fee
January 30	Last Day to Add Courses
February 9	Unpaid Accounts Charged an Additional \$75 Payment Plan Fee
February 12	Last Day to File Pass/Fail Option
March 6	Last Day for Grade Changes for Fall 2025 and Intersession 2026 (Including removal of incomplete grades)
March 9	Mid-Semester Warnings Available in PAWS
March 18	Summer and Fall 2026 Registration Guideline Booklets Available Online
March 30	First Day of Six-Week 2 Intensive Online Courses
March 27	Last Day to Withdraw From Undergraduate Courses With “W”
March 30	Summer 2026 Registration Begins
March 30 - April 17	Fall 2026 Registration Period
April 1	Last Day to Register for Six-Week 2 Intensive Online Courses
May 12	Last Day to Withdraw From Courses With “WF”
May 12	Last Day of Classes
May 14-15; 18-20	Final Exams
May 16	Common Finals
May 21	Commencement

USMH/ 32 W. Washington Street240-527-2060

Hagerstown Campus Information

FSU Student Services:

Ms. Toni Hathaway, Administrative Assistant II,
 USMH 131 240-527-2731
 Toll Free Number: 855-378-2FSU(2378)
 Email:tmhathaway@frostburg.edu

Office Hours

Monday – Friday
 8:30 AM - 4:00 PM

All required forms and applications are available from the FSU Student Services Office.

Hagerstown Campus Contacts

Business Administration- *Dr. Michael Monahan*, mmonahan@frostburg.edu 301-687-3090
 Educational Professions - *Dr. Janet Mattern*, jamattern@frostburg.edu 301-687-4429
 Liberal Studies - *Dr. Keith Terry*, kterry@frostburg.edu 301-687-7020
 Psychology - *Dr. Christopher Masciocchi*, cmmasciocchi@frostburg.edu.... 240-527-2746

Main Campus Administrative Offices

Admissions (Undergraduate) 301-687-4201
 Admissions (Graduate) 301-687-7053
 Financial Aid..... 301-687-4301
 Registrar’s Office 301-687-4346
 Student Affairs 301-687-4311
 University and Student Billing..... 301-687-4321